

THE ANNUAL REPORT OF THE BOARD OF GOVERNORS OF CASTLEROE P.S.
SCHOOL YEAR 2017-18

Governors

Governors 2017-18	
<u>Transferor Representatives</u> Rev. M. Goudy (Chairman) Mr S. Chambers (Vice-Chairman) Mrs. H. Rainey Mrs Christine Alexander	<u>Parent Representatives</u> Mr J. Verner Mrs T. Pollock
<u>Education Authority Representatives</u> Mrs. A. Kennedy Mrs O Mitchell Mrs. Samantha Williams Principal / Secretary	<u>Teacher Representative</u> Mr D. McMillan

The Board of Governors has overall responsibility for the effective management of the school. Their responsibility relates to the curriculum, the appointment and dismissal of staff, admissions to the school, discipline, school budget and general maintenance of the building and grounds. During the 2017-18 school year the Board of Governors met on five occasions.

School Vision

Our vision is to provide a warm, welcoming, secure environment where children will recognise and achieve their full potential. We will prepare children to meet the challenge of a changing world and make a positive contribution to society.

School Aims

1. To create a happy, secure, supportive and stimulating school environment where children can develop physically, socially and intellectually at their own rate.
2. To provide religious and moral education whereby children will acquire a reasoned set of moral values and beliefs.
3. To provide a broad and balanced curriculum with clearly defined aims developing basic skills, knowledge, concepts, attitudes and values related to the areas of study of the Northern Ireland Curriculum appropriate to each pupil's level of development.
4. To maintain a balance between practical/formal teaching and between integrated/subject based work so providing a variety of experiences.
5. To develop the individual pupil's self-confidence, initiative, independence and self-discipline.
6. To prepare children for life instilling within them good work/study habits and by creating valuable interests and hobbies whereby each child may achieve success in a variety of contexts.
7. To enable children to respect and value themselves and others so developing within each pupil courtesy, good citizenship and social responsibility.
8. To enable children to appreciate, value and care for their environment.
9. To help each child become aware of his/her own culture and heritage and provide opportunities to become aware of other cultures and heritages so enabling pupils to appreciate and tolerate the views/traditions of others.
10. To build and foster links between home, school and the community.

Staffing 2017-18

<u>Teaching Staff</u>	<u>Non-Teaching Staff</u>		
Principal:	Mrs Samantha Williams P4/5	Building Supervisor:	Mrs R Savage
Teachers:	Mrs A Wilson P1/2 Mrs H McFaul P3/4 Mr D McMillan P6/7 Mrs Linda Redpath (substitute teacher P7) Mrs A Crooks (P6/Maternity leave) Miss L Shave P4/5 -Principal's Release	Classroom Assistants: Mrs C Pauley Mrs J Craig Mrs S Verner Mrs K Milligan Mrs L Strong Mrs J McCarron Mrs E Hooley Mrs J Cochrane Mrs M Buick Mrs S Savage	Supervisory Assistants: Miss E Hooley Mrs J McCarron Mrs R Savage Mrs S Verner Mrs K Milligan Mrs L Strong Mrs C Cochrane Mrs M Buick
Senior Clerical Officer:	Mrs R Watson		Dining Attendants: Mrs H Doherty Mrs R Savage Mrs N Darragh
Clerical Officer:	Mrs S Verner		

Governors express appreciation for all the volunteer help received in many different capacities during 2017-18 school year.

Staff Development

Due to overall financial constraints within the world of education fewer courses are being offered to teachers, however we were represented on the below courses by members of teaching and non-teaching staff:- Child Protection Training (all staff teaching and non-teaching). Members of staff attended training with the Autism Support Service, Women's Aid, EA on developing thinking classrooms and Literacy and Numeracy development was attended by the subject leaders, Mrs MCFaul and Mr McMillan at Ballymoney High School. Mrs Williams attended seven days training for newly appointed Principals on a range of issues from Financial Management to School Development Planning; she attended Training in Collaborative Leadership for Shared Education, a GDPR Workshop for Schools, as well as Child Protection Training to ensure she was ready to fulfil her role as Deputy Designated Teacher for Child Protection.

All staff engaged in Teacher Professional Learning with our Shared Education Partner School, Ballyhackett PS, in the area of Mental Maths, and as a result as cumulative progression of skills have been planned from Foundation Stage to Key Stage Two that develops the pupils thinking skills.

The Curriculum

Primary school pupils are organised into three bands as below:-

Foundation Stage - (Reception, P1 and P2)

Key Stage 1 - (P3 and P4)

Key Stage 2 - (P5, P6 and P7)

Assessment

In 2017-18 the below standardised assessments were carried out, alongside ongoing classroom observation and testing:

Cat4 Cognitive Ability Test P3 & P5

Progress in Maths (PTM) P3-7

Reading tests P3 - 7.

Progress in English (PTE) P3-7

These assessments provide teachers and parents with a variety of feedback and age equivalent standardised scores. PTE and PTM tests are diagnostic assessment tools in English and Mathematics which enable teachers to track the progress of each pupil year on year. These tests highlight strengths and weaknesses of individual pupils, as well as allowing staff to review their teaching across classes and through key stages. These results give insight into which pupils need additional support and allow Senior Management to target areas for whole school development.

Staff led information evenings for parents on phonics and reading skills at Key Stage one and Foundation Stage, transfer information sessions for Key Stage Two pupils, and Internet Safety workshops were held for parents and pupils on Internet Safety Day and throughout the week.

Teachers have continued to meet with parents at formal interviews in October and June, and on request when their child has had a particular problem or issue that needs to be addressed.

Key Stage Assessment - Levels of Progression

Pupils at the end of Key Stage One (P4) and Key Stage Two (P7) are assessed annually using the Levels of progression.

Pupils at Castleroe PS consistently do well, Governors are pleased to note that Castleroe Primary School English and Mathematics data is above the NI average at both KS1 and KS2 when measured against the higher estimated levels.

Areas of Learning and Key Stages	Key Stage 1 (P4) L2+ in Mathematics & Numeracy	Key Stage 1 (P4) Level 2+ in Literacy & Communication	Key Stage 2 (P7) L4+ in Mathematics & Numeracy	Key Stage 2 (P7) Level 4+ in Literacy & Communication
Castleroe PS	100%	93.75%	82.4%	82.4%
NI Average	88.4%	87.5%	78.7%	78.0%

* Level 2 is the expected level of attainment at key stage one.

*Level 4 is the expected level of attainment at key stage two.

Pastoral Care

Discipline

Governors feel that promoting positive discipline is very important to ensure a harmonious environment where children are happy and learn effectively. The Principal reports that in 2017-18 pupils continued to be well behaved, courteous and respectful. Pupils are rewarded for good behaviour, helpfulness and good manners by both their class teacher and the Principal. Good behaviour and manners are highly valued in Castleroe Primary and we are extremely grateful for parental support in this area. A Positive Playground Behaviour and Procedure Policy was developed with the newly elected pupil led School Council during anti bullying week, when playground buddies were appointed. The new council met with Mrs Williams regularly to organise their own events, raise issues and concerns and fundraise to purchase playground equipment for the school body.

Child Protection

All parents receive the school's Child Protection Policy when their child is admitted to school and bi-annually thereafter. Under this policy cases are referred on to Social Services, when appropriate. Mr McMillan was the Designated Teacher for 2017-18 and he liaised with other agencies on child protection matters.

Parents who have concerns about the safety of their child can contact Mr McMillan (Designated Teacher), Mrs Williams (Principal/Deputy Designated Teacher), Mrs Tuesday Pollock (Governor responsible for Child protection) or Rev. Goudy (Chairperson of the Board of Governors). Parents can also refer concerns about child protection issues to Social Services (tel: 028 2766 4101) or the local police CARE unit (tel: 028 7034 4122). In August of each school year all members of staff and volunteers undertake training in child protection matters. This ensures that each member of staff has been updated in Child Protection and Safe Guarding prior to the start of the new academic year.

Admission to school

2017-18 year the admission number as set by DENI was 14. Maximum enrolment number 98.

In June 2017-18 17 pupils left for Secondary /Grammar School Education. September 2017-18 - 13 pupils were admitted to P1. The school is presently oversubscribed and temporary variations were applied for in order to admit pupils from the local area. The present enrolment is 103 pupils.

School Building and Site

Governors continue to maintain a pleasant and comfortable learning environment and pupils and staff enjoy learning and working in pleasant surroundings. The school has large classrooms and spacious corridors and is completely accessible for disabled people. The P1 classroom was refreshed with new vinyl during the academic year due as the carpet was worn and not practical. On-going repairs were required to be carried out in 2017-18 from our LMS budget. Governors requested the principal cost repainting to the school building, but due to financial restraints this was not carried out.

Community links

Pupils were given the opportunity to learn about others in need and we supported the following charities: -

- Blythwood Care - (Pupils and members of the School Community filled over 38 shoe boxes for this Christian Charity in November 2017).
- Harvest Collection - Great Ormond Street Hospital £916
- NSPCC - Number Day £110.00

Throughout the school year pupils had a variety of educational visits and enjoyed having visitors to school. These include: A visit for the whole school from travelling missionaries The Tharp Family; P7 visit to the RADAR Centre, Belfast; a visit from children's author Stuart Reid; Minibeast hunting with the National Trust; Orienteering with Fred Corscadden; a trip to the Jet Centre to preview the film WONDER for Key Stage two; Primary Six and Seven two night residential to Bushmills Education Centre, P1 -4 end of year trip to Rosepark Farm, while P5 - P7 travelled to Waterworld.

Parents and friends visited school for the Annual Harvest Service, Craft Fair, School Open Day, Christmas Concert, Santa's Tea Party, Internet Safety Evening, Daffodil Tea and Prize Day. These special events provide opportunity for all pupils to perform and parents and friends acknowledged their appreciation.

Parent Teachers Association

The Parent Teachers Association donated money towards the following events or items for school: -

- Hire of Buses for School Trips
- Primary Seven Leavers' Hoodies
- Christmas Party and Gifts
- Data Projector for hall
- Electric screen for hall

The Parent Teachers Association held a number of very successful fund raising activities throughout 2017-18

- Christmas Craft Fair
- Beetle Drive
- Disco/Party for pupils
- Daffodil Tea
- Family Fun Night

Our Parent Teachers Association committee organises all the above events and provides many opportunities for our whole school family to meet and socialise. School events are also well supported and appreciated by the members of our local community.

The Board of Governors and Teaching Staff are indebted to the members of the P.T.A. and the energetic committee for all their hard work and ongoing commitment to the school as without this financial support, many activities would not take place.

SCHOOL CLUBS

The following after school clubs were available in 2017-18:

Drama Club with Mrs Williams; Dance with Jazz Fusion; Multi-Sports; Good News Club led by Stephen Chambers; Judo with Triangle Judo Club; Friday Fun Club with Miss Hooley; Fun Explorers with Nicola Spence; P6&7 Art Club with Mr McMillan; Choir Club with Mrs McFaul and Gardening with Mrs Wilson.

Music and Drama

We are delighted at Castleroe PS to have extended our Creative and Expressive provision throughout the year to include acting lessons with the More Academy and guitar lessons with The Music Loft, Ballymoney. These talents, along with others encouraged and developed by our own talented staff, were put to good use at our Christmas Concert in Macosquin Church Hall on 13th December 2017. Governors, parents and friends enjoyed a traditional nativity retelling by Primary One to Three while Primary Four to Primary Seven enjoyed sharing an alternative piece of drama that let us consider the true meaning of Christmas. Very positive comments were received following this successful community event.

String Tuition - Some children continued to receive violin lessons from the peripatetic music teacher Mrs Gwyneth Reid and they played at school events throughout the year. Congratulations to Leah Chambers, Emma Murphy and Hannah Patterson who gained a merit in Grade 1 violin examination.

Woodwind Tuition - Flute tuition continued to be given to several pupils from the peripatetic music teacher. Congratulations to Sophie Stewart who completed her Grade 2 examination successfully.

Acting Tuition - Congratulations the following pupils who had superb results in their end of year exams under the tuition of Drama Coach Alex Brownlow from More Academy: Zoe Taylor received a Distinction with 80 marks; Hannah Patterson received a Merit with 78 marks; Amira Lee received a Distinction with 83 marks; Abigail Wilmont received a Distinction with 82 marks; Natalia Pollock received a Distinction with 83 marks; Emma Murphy received a Distinction with 82 marks; Oliver Watson received a Distinction with 83 marks and Lorena Lee received a Distinction with 82 marks.

Coleraine Speech and Drama and Music Festival

Congratulations to all pupils who entered the local Coleraine Speech and Drama and Music Festival.

Drama - In the Drama section it was good to see the enthusiasm of our children and we enjoyed watching them perform. Many pupils were commended for their performance and a number of individuals received first, second, third and highly commended awards. A growing number of our pupils are participating with greater success and we are delighted to see them growing in confidence in this area.

Music - Congratulations to all those who participated in our choirs this year. We are very proud of all the hard work which everyone put into our practices. The results were as follows: Primary Three and Four Action Song -Second Place, 85% (Commended); Primary One, Two and Three Hymn Singing - First Place, 87% (Distinction) and Senior Choir Songs from the Shows -First Place, 88% (Distinction). Individual Singing Awards: Lorena Lee 2nd Place; Lauren Darragh 2nd Place; Savanna Termonia Highly Commended and Adam Williams Highly Commended.

Sports Provision

Aims :-

- To provide all pupils opportunity to experience a range of sports activities as part of the P.E. curriculum and in extra curricular activities.
- To promote healthy life styles by encouraging all pupils to take part in sport.
- To develop sporting interests in order that pupils will continue them in adult life.
- To develop sporting skills and create an awareness of teamwork.
- To give pupils the opportunity to enter sporting competitions at their level.

Sports facilities: - hall, playing field, playground areas and grass areas surrounding the school.

Sports presently available:-	Athletics	Hockey	Football	Netball	Gymnastics
	Swimming	Tennis	Dance	Tag Rugby	Cricket

Football

P4-7 pupils continued to receive football coaching on Wednesday and Friday afternoons. Our football team participated in Autumn and Spring Outdoor 7- a-side Small Schools Competition. Pupils participated enthusiastically and throughout the year they developed as a team. Although they did not win their group, they were very competitive and we enjoyed watching some excellent matches. We would like to thank all of the parents who came along to support their children and also those who provided transport.

Athletics - Children from P5-P7 attended two Athletics competitions in the University of Ulster and Coleraine Leisure Centre, competing with skill and enthusiasm, coming second place in the local small schools' competition.

Swimming

Pupils in P5-7 continued to receive weekly swimming lessons where they were taught different strokes and encouraged to build up stamina and speed when moving through the water. This is very good exercise and pupils are developing an important life skill. All pupils once again achieved distance awards as well as lifesaving as Bronze, Silver and Gold levels.

Healthy Eating

Castleroe Primary School continued to operate a Healthy Eating Programme and staff report that the majority of pupils eat a healthy mid-morning break fresh milk delivered daily is available for all pupils. We thank parents for supporting our Healthy Eating Policy and we have also observed that pupils are eating healthier food at lunchtime.

AR Reading Programme

This reading programme is now well established and used by P3 - P7 pupils. Teachers have been able to closely monitor children's progress using STAR test results and performance on book quizzes. Pupils have a daily AR session, enjoy taking quizzes and work towards an individual points target. It has been encouraging to see pupils more motivated to read and we feel this AR programme is continuing to develop pupils' reading skills.

Shared Education

Our Shared Education partnership with Ballyhackett Primary School continued throughout the 2017-18 school year. We secured funding and support through the Shared Education Signature Project, thus enabling pupils to engage in shared activities and staff to continue to work together to plan for Numeracy and Literacy.

The highlight of the Schools' Shared Education calendar was a Music in March Event when pupils from both schools enjoyed sharing their culture and traditions through song, word, dance and drama at a celebratory event in Coleraine Town Hall on Thursday 15th March 2018. Tin whistles and violins entertained a packed hall of friends and families of both schools, while the Education Authority were also in attendance to record proceedings as an example of best practise in Shared Education for other partnerships across Northern Ireland. The funding secured to finance these activities is also being used to buy shared resources for school and provide substitute cover for teachers to continue their professional development, which is vital if the school is to continue to sustain improvement.

In concluding their report, the Governors wish to take this opportunity to express their appreciation and thanks to all the staff who once again have worked harmoniously together for the good of the school.

Governors also wish to thank parents for their continuing support for the work of the school, through the interest shown in the progress of their children and through participation in and help with the many different events organised during the year.

CASTLEROE P.S. LMS INCOME / EXPENDITURE 2017/18

	£
TEACHING STAFF	282,624
NON - TEACHING STAFF	57,512
TOTAL STAFF COSTS	340,136
RUNNING COSTS	30,976
LESS INCOME	-3,351
TOTAL EXPENDITURE	367,761
ANNUAL BUDGET	397,158
LESS EXPENDITURE	367,761
2017/18 CARRY OVER	29,397
INITIAL BUDGET	364,110
SAVINGS 2016/17	33,048
TOTAL BUDGET	397,158

CASTLEROE P.S. PTA INCOME / EXPENDITURE 2017/18

INCOME		£	EXPENDITURE		£
Aug 17	Opening Balance	794.57	Oct 17	Beetle Drive	33.50
Oct 17	Beetle Drive	218.00	Dec 17	Christmas Fair	355.00
Dec 17	Family Fund	455.00	Dec 17	Fireside Quiz	30.00
Dec 17	Christmas Fair	1281.90	Dec 17	Christmas Concert	8.29
Dec 17	Fireside Quiz	200.00	Mar 18	Projector	1435.00
Apr 18	Daffodil Tea	737.90	Apr 18	Daffodil Tea	46.84
Jun 18	BBQ	637.09	May 18	Hoodies for P7 pupils	492.19
Jun 18	Sports Day	58.99	Jun 18	BBQ	219.07
Jun 18	Fun Night	167.00	Jun 18	Coaches for end of year trip	560.00
			Jun 18	Yearly Bank Fees	138.47
			Jul 18	Closing Balance	1232.09
		4550.45			4550.45

The PTA account was prepared by Mrs Cathy Watson (Treasurer) and audited by Mrs Susanne Verner

CASTLEROE P.S. SCHOOL ACCOUNT INCOME / EXPENDITURE 2017/18

INCOME		EXPENDITURE	
Balance in Bank 1st Sept 2017	1228.65	Willowfield	240.00
Scholastic Book Club	134.79	Scholastic Book Club	151.67
Book Fair - Scholastic Books	536.49	Scholastic - Book Fair	536.49
Musical Tuition	1727.00	EA - Violin Tuition	1980.00
Violin/Flute Hire	60.00	Violins Exams	135.00
Violin/Flute Exam Fees	135.00	Harry Gregg Football Foundation	24.00
Photocopying	4.00	Open Day Expenses	10.63
Residential Bushmills	1600.00	Residential Trip - Bushmills	1730.04
Books, Materials, Tests, Equipment etc.	23.97	Books, Materials, Tests, Equipment etc.	419.31
After School Clubs	2882.00	After School Clubs	2195.00
Educational Trips	515.00	Educational Trips	656.40
Harvest Collection - Great Ormond Street	916.00	Great Ormond Street	916.00
Recorders/Tin Whistles	15.00	Craft Fair - Tuck Shop	35.26
NSPCC - Non-uniform	110.00	NSPCC - Number Day	110.00
Coleraine Music Festival	195.70	Coleraine Music Festival	362.00
Entry Fees & Bus Christmas Concert	602.00	Entry Fee & Bus Christmas Concert	37.56
Commission	7.10	Expenses Donation - Thorp Family	30.00
Times/Chronicle			
P6 Tutoring online	180.00	P6 Tutoring online	180.00
Bennett Bequest	18.70	Postage - School Reports	89.89
Cookstown Recycling	40.00	Staff Training & Development	100.00
Internet Safety Event	87.00	Godmodex - Internet Safety Event	160.00
Guitar Lessons	2032.00	Music Loft Guitar Lessons	2032.00
Drama Lessons	1812.00	More Drama - Drama Lessons	1812.00
Shared Education Concert	240.00	Shared Education Concert	98.00
Tempest Commission	226.72	Christmas Window Painting	45.00
The Honourable Irish Society	1000.00	Causeway Coast GBC Multi Sports	430.00
Mathletics	370.00	Website Expenses - Mark Stuart	11.99
Pupils Christmas Presents			
Prize Day expenses			
Bank Charge			
Balance in Bank 31st August 2018			
£16,699.12		£16,699.12	

The school account was prepared by Mrs. Rose Watson (Secretary) and audited by Mrs. Heather Rainey

Parents are invited to raise any issues relating to the school report for 2017/18. It would be appreciated if all responses could be returned by Friday 20th June 2019.